

## Checklist for reviewing Master's Theses

1. Does the title describe the content of the thesis concisely?
2. Does the abstract contain the most relevant information about the study and its results?
3. Does the introduction state the objectives and research questions concisely?
4. Does the introduction state the added value of the study concisely (scientific/practical importance)?
5. Does the theoretical part report the relevant state of theory and research?
6. Are the research questions and hypotheses (if any) derived logically from existing theory and research?
7. Is the research design adequate for answering the research questions and for testing the hypotheses (if any)?
8. Does the methods section provide a clear and detailed description of the research (sample, design, procedures, instruments, analyses)?
9. Are the applied methods adequate for addressing the research questions and have they been implemented correctly?
10. Is the presentation of results clearly linked to the research questions?
11. Are the relevant results presented correctly and in a standard format (APA)?
12. Are tables and graphs adequate and presented clearly?
13. Does the discussion provide clear answers to the research questions?
14. Are correct conclusions drawn from the results in the discussion? Are there any unwarranted conclusions?
15. Does the discussion take up points from the introduction/theoretical part and advance them?
16. Are limitations of the study discussed explicitly and linked to a judgement of the study's conclusiveness?
17. Are potential practical conclusions and recommendations discussed carefully?
18. How is the overall scientific value and originality?
19. Is the language and exposition clear, precise and non-redundant?
20. Is the chain of reasoning made explicit throughout (e.g., advance organizers, summaries and conclusions where relevant)?
21. Are formal criteria of language, style and scientific working met (orthography, grammar, structure, headings, acknowledging prior work, citations & references, etc.)?